



Deed of Gift

Name of donor:

Name of recipient: Prior Park College, Ralph Allen Drive, Bath, BA2 5AH

Title and Description of materials donated:

Transfer of ownership:

The donor formally agrees to transfer legal ownership and physical custody of the materials listed above to the archive repository of Prior Park College. The repository will manage and care for them according to acceptable professional standards and our mission and objectives. The repository may publically present the digital versions on its website to the extent allowed under any copyright law.

When you sign the Deed of Gift you transfer legal ownership of the physical and digital materials you donate.

Separations:

The repository staff will retain substantive materials of enduring historic value and separate out those materials that are duplicated or outside the collecting type of the repository. If this situation occurs would you like us to:

1. Shred the material
2. Transfer to another archive repository (if appropriate)
3. Return the goods to you.

Please sign and date below:

Donor:

Recipient: